

Committee: Establishment Committee	Date: 19 April 2016
Subject: Comptroller & City Solicitor's Business Plan 2016/2019	Public
Report of: Comptroller and City Solicitor	For Decision
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Summary

This report submits to members the Comptroller & City Solicitor's (C&CS) Business Plan for 2016/2019. The plan contains two departmental Strategic Aims, which are:-

[a] To manage resources effectively to provide efficient and quality legal services.

[b] To tailor our services so as to meet the needs of, and add value to the transformation and modernisation agenda and be an exemplar of innovative good practice so as to combine "the best of the old with the best of the new".

The plan develops these themes into Improvement Objectives which will enable the department to achieve incremental performance improvement, deliver high quality legal services and meet the expectations of client departments.

Recommendation

Members are asked to approve the C&CS business plan for 2016/2019.

Main Report

Background

1. The City introduced a revised business planning framework in 2007 to enable departments to focus on performance improvements in order to achieve the corporate objectives in the Corporate Plan and City Together Strategy.

Current Position

2. The legal department has sought to provide high quality legal services and it regularly monitors its performance through consultation with chairmen of committees, client departments, external assessments, benchmarking with other authorities and internal performance management.
3. All staff in the C&CS were consulted during the planning process and client departments have contributed to the preparation of the plan.

Consultees

4. This report required no further consultation from other departments.

Conclusion

5. Members are asked to approve this report and the C&CS Business Plan for 2016/2019.
6. Quarterly progress reports will be submitted to the committee.

Appendices

Comptroller & City Solicitor's Business Plan 2016/19

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